

## Guidance on how to reconfirm your 30-hour code

### Parent Guide

To continue to claim 30 hours free childcare you must reconfirm their eligibility every three months. This guidance shows how to reconfirm a 30 hour code.

The screenshot shows the GOV.UK website interface. At the top, there's a search bar and navigation links for 'Home', 'Childcare and parenting', and 'Childcare'. The main heading is 'Sign in to your childcare account'. Below this, there's a sub-heading 'Childcare' with links for 'Help paying for childcare' and 'More'. The main content area explains the purpose of the account and provides instructions on when to sign in. At the bottom, there is a prominent green button labeled 'Sign in >'.

Log onto your childcare account by clicking onto <https://www.gov.uk/sign-in-childcare-account>

Click on 'Sign in'

**BETA** This is a new service - your [feedback](#) will help us to improve it.

# Government Gateway: sign in or set up

To access this service for the first time you'll need:

- a Government Gateway account - if you don't already have one, you can set one up by using this service
- your National Insurance number
- access to a mobile phone or landline
- details of one or more of the following - your UK Passport, tax credits, P60 or a recent payslip

It will take about 5 minutes to set up.

If you already have a Government Gateway account you can sign in using your existing login details.

Start Now

Click on 'Start Now'

## Sign in

Enter your Government Gateway credentials to sign in. You received these when you created your HMRC online account.

User ID

Password

[Sign in](#)

Type in your user ID and Password and then click on 'Sign in'

### Problems signing in


[Trying to file Self Assessment using GOV.UK Verify?](#)

[Don't have a Government Gateway account](#)

[Forgotten user ID](#)

[Forgotten password](#)

[Forgotten user ID and password](#)

[Get help from HMRC's automated assistant](#) 

[Get help with this page.](#)

From the homepage click on 'Reconfirmation'

# Your childcare service account

Fred Boo

▶ [I'm new to the childcare service, what do I do first?](#)

## [Your Tax-Free Childcare account](#)

Manage your Tax-Free Childcare account, pay money in and select and pay childcare providers

## [Secure messages \(6\)](#)

View messages about your application and account

## [Contact details](#)

View or change your email address or phone number

[Reconfirmation](#)  
Reconfirm your eligibility every 3 months. Your next reconfirmation date is 12 October 2017

## [Security](#)

Reset your telephone password, change and view your security check questions

## [Re-apply or apply for a new child](#)

Apply for a new child, or one who wasn't eligible in an earlier application

## [Your last application](#)

View your last application or reconfirmation summary

# Reconfirm your eligibility

To continue to get Tax-Free Childcare or 30 hours free childcare, you must check and reconfirm your details with us every 3 months.

## Before you reconfirm

If you live in England and your child is about to start reception class, you won't be eligible for 30 hours free childcare any more. You can still use your Tax-Free Childcare account, if you have one. Or you can reconfirm your details to apply for Tax-Free Childcare, if you haven't already done that. [Use the childcare calculator](#) to check whether this is the best support for your child.

## If you don't reconfirm

You'll still be able to use your Tax-Free Childcare account, but you won't get government support paid into it.

If you're getting 30 hours free childcare, you'll need to contact your local authority to find out whether you can still use your code.

[Continue](#)

[Homepage](#)

Read the declaration and click on 'Continue'

# Your reconfirmation summary

**These are the details you gave when you applied or last reconfirmed. Check to make sure you expect them to be correct for the next 3 months**

## Your details

First name

Last name

Date of birth

National Insurance number

Address

## Your contact details and residence

Email

Telephone number

UK national, EEA national or  
neither

You will see your reconfirmation page which list your details

**Child's details**

First name

Last name

Date of birth

Relationship with the child

Same address as you

You've said that this child expects to receive Disability living allowance

[Change](#)

[Add another child](#)

If your details or circumstances have changed you will be able to make changes. To do this click on 'change'

Do not click on 'change' if your details and your circumstances have not changed

**Other childcare support**

Childcare grants and bursaries No

Getting, expecting to get or appealing tax credits No

Getting, expecting to get or appealing Universal Credit No

Childcare voucher scheme Workplace nursery scheme

[Change](#)

## Declaration

Government will check the details you've given against their records.

In most cases we'll give you an answer to your application straight away.

If you give the wrong details the government may:

- take back any money you receive
- fine you
- restrict your account
- take you to court

You're responsible for all the details in this application. If you're paid too much Tax-Free Childcare, that amount will be taken back from your childcare account, through your tax code or from you directly.

**!** By continuing, you confirm that the details you've given are correct and complete.

Accept and send

Once you have checked your details and made changes if applicable click on 'Accept and send'

[Back](#)



## Your eligibility

We've sent you a secure message about your reconfirmation. You can find this in your secure messages on your childcare service account homepage.

[Continue](#)

You should receive a message about your reconfirmation in your 'Secure messages' on the main homepage. Please check your secure messages to make sure you have reconfirmed successfully

Family Information Service

[www.hounslow.gov.uk/30hours](http://www.hounslow.gov.uk/30hours)